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Lindsay Billingsley
Director, Customer & Supplier
Communications

May 26, 2020

Forbes Industries
1933 E. Locust Street
Ontario, CA 91761

Reference: Avendra-approved Status for Forbes Industries

Thank you for participating in Avendra's Engineering and Rooms Operations programs as a preferred supplier for our customers. We are pleased to inform you that Forbes Industries has been selected as a preferred supplier for luggage carts, housekeeping carts, mobile bars, podiums, luggage racks, dance floors and other hospitality equipment. We are very excited to promote your company to our customers.

As you know, Avendra seeks to provide customers with exceptional value, high quality products and services, and excellent customer service. I am certain you and your team will continue to live up to these high standards.

Over the next several months, we will be working closely together to cross-promote the names Avendra and Forbes Industries. In the meantime, please feel free to use this letter, valid through March 31, 2023 with your sales force as they call on Avendra accounts to get our customers acquainted with the products and services you offer.

Sincerely,

A handwritten signature in black ink that reads 'L. Billingsley'.

Lindsay Billingsley
Director, Customer & Supplier Communications